

<p align="center">SCHOOL DISTRICT OF GREEN LAKE POLICY</p>	<p align="center">690– Disposal of Property</p>
	<p align="center">Fiscal Management</p>

690 – Disposal of Property

Property belonging to and not needed by the Green Lake School District may be disposed of as directed by the School Board.

The Board shall approve the disposition of the property no longer considered usable in the school's instructional or operational program in one of the following ways:

- a. By sale, transfer or other specific actions. The sale of property belonging to and not needed by the District must be authorized by the annual district meeting.
- b. By approval of purchases or contracts that include trade-ins.
- c. By donation or discard of obsolete materials or equipment that have no significant use to the instructional program and/or no resalable value.

The Superintendent shall keep the Board informed of obsolete equipment and materials and shall make disposal recommendations to the Board.

1st Read: 11/14/2012
2nd Read: 12/19/2012

Legal References: Wisconsin Statutes 120.10(12); 120.13(25)

Cross References: 361.1 Selection of Instructional Materials; 672 Purchasing

Adopted: September 2001